

Agenda

Parks, Recreation and Cultural Resources Commission

Monday, August 2, 2004
City Hall Committee Room
455 E. Calaveras Blvd.
7:00 PM

I. Call to Order

II. Flag Salute

III. Roll Call

IV. Seating of Alternates

V. Approval of Agenda:

VI. Approval of Minutes:

VII. Citizens Forum

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Announcements and Correspondence

IX. Old Business

1. Potential Change to PRCRC Commission By-laws (Bonnie Greiner, Recreation Services Manager)

Background: It has been suggested that the Commission review their existing by-laws and review section 6. Meetings and discuss the possibility of meeting bi-monthly (January, March, May, July, September, November). Included in the Commission's packet is a copy of the current by-laws.

Recommendation: Discuss recommendations and direct staff accordingly.

2. Park Mileage Signs (Bonnie Greiner, Recreation Services Manager)

Background: On March 3, 2003, the Commission discussed installment of walking mileage signs at various parks throughout Milpitas, including Hidden Lake, Foothill, Creighton, Ben Rodgers, Augustine, Cardoza, Pinewood and Hillcrest, as well as the trails from Walter Reuther

to Gill, and from Murphy to Sinnott Park. Included for the commissions review are the new signs that have been posted at Hidden Lake Park and Murphy Park.

Recommendation: To have Commission review mileage signs and make recommendations if any for other parks to have mileage signs added in the future, pending budget allocations.

X. New Business

1. Youth Sports Grant Assistance – Milpitas National Little League South (Kerri Ely, Recreation Services Supervisor)

Background: On June 1, 2004, the Milpitas City Council approved and appropriated \$8,000.00 for the Youth Sports Assistance Fund for the 2004-2005-budget year. Included in the Commission's packet for review and consideration is one (1) Group Request for Youth Sports Assistance.

Youth Sports Assistance Fund Application was received from Milpitas National Little League South, requesting \$ 1,000.00 to offset costs of purchasing two (2) scoreboard controllers, (2) sets of bases and dimple balls.

This applicant meets the eligibility for the grant process. Staff has reviewed the items requested and has found that all requested items meet the application guidelines, under the section, "Funding consideration will be given", page 2, and item #3 states; "To one time activities or capital equipment purchases designed to address a need or problem which organization cannot routinely finance".

There is currently a balance of \$8,000.00 in the 2004-2005 Youth Sports Assistance Fund.

Recommendation. Staff recommends that Milpitas National Little League South be considered for funding of \$1,000.00, leaving a balance of \$ 7,000.00 for the remainder of the fiscal year.

2. Family Child Care Assistance Fund (Christine Rodriguez-Vigil, Preschool Coordinator;)

The purpose of this fund is to increase program quality in Milpitas family child care homes. By submitting a grant request to the City, approved Milpitas family child care providers have the opportunity to purchase services and supplies which will create safer and more enriching environments for children. A family child care home is defined as a business, licensed to provide child care services in the provider's primary residence. All family child care homes are described as small or large, depending on the number and ages of children cared for, but can serve no more than 14 children.

The City Council approved \$6000.00 for the Family Child Care Assistance Fund for FY 2004-2005. All of these funds are currently available for distribution. As of the 2002-2003 fiscal year, the City of Milpitas Family Child Care Assistance Fund Policies and Procedures allowed a yearly maximum of \$500.00 per applicant. In addition, the PRCRC and City Council approved revised Policies and Procedures that took effect July 1, 2004. Notably, applicants are now not required to have 51% of their clients be Milpitas residents. In lieu of this requirement, however, the applications have been adapted to begin collecting data regarding resident/work status of the provider's clients (see attachment Family Child Care Assistance Fund Client Resident & Work

Status). In addition, priority funding was implemented for providers caring for children with special needs or developmental delays.

To date, fourteen family child care providers submitted applications for funding assistance to be reviewed at the August 2004 Parks, Recreation and Cultural Resources Commission meeting. Upon staff's review each applicant meets the established criteria. Please see the summary table, Family Child Care Assistance Fund Grants Received as of 7/14/04, for each provider's request. Additional details are available by reviewing the grant applications included in the Commission's packets.

Recommendation: Fund Laura Cooper, Phyllis Corriea and Fauzia Salim at the full \$500 grant level. All of these providers currently care for children with special needs or developmental delays, thus qualify for first priority funding.

Fund Sik Kwok, Elba Chagolla, Georgette Christopher and Francisca Diaz at the full \$500 grant level. Ms. Christopher applied last fiscal year, but was not funded due to the grant fund being exhausted prior to the receipt of her application. Ms. Kwok, Ms. Chagolla and Ms. Diaz have never received funding from the City.

Fund the remaining applicants at the partial funding level of \$350. Ms. Ding, Ms. Egusa, Ms. Clanton, Ms. Araya, Ms. Lagman, Ms. Ligon, and Ms. Samawi are all previous grant recipients from two or more fiscal years.

If approval is granted, \$50 will remain in the Child Care Assistance Fund for the remainder of the FY 2004/2005.

3. Christ Community Church of Milpitas – Facility Use on September 19, 2004 (Lisa Ciardella, Public Services Clerk)

Background: Christ Community Church of Milpitas is requesting the use of Sinnott Park for their International Picnic September 19, 2004. As detailed in resolution 6130, any group requesting the use of a City facility for a special event with attendance in excess of 250 participants, must be approved by the Parks, Recreation and Cultural Resources Commission. A copy of the application proposal and event details is enclosed in the agenda packet for the Commission's review.

Recommendation: Approve applicant's request for use of Sinnott Park on September 19, 2004 for their International Picnic.

4. California Environmental Quality Act (CEQA) Review Process, (James Lindsay, Acting Planning Manager)

Background: The Commission recently received a Notice of Preparation (NOP) to prepare an Environmental Impact Report (EIR) for several City sponsored projects along North Main Street. The purpose of the NOP is to solicit comments on the scope of the impacts analyzed in the EIR. Planning staff will provide the Commission a brief presentation of the CEQA process as it relates to the North Main Street Projects EIR and be available to answer any questions.

Recommendation: Note, receipt and file.

XI. 5. Staff Reports

1. Parks Monthly Response Log

XII. Liaison Reports

1. City Council – Council Member Polanski (50th Anniversary Update)
2. Community Advisory Commission – Commissioner Ku
3. Senior Advisory Commission – Commissioner Gill
4. Planning Commission – Commissioner Tuason
5. Youth Advisory Commission - Commissioner Munzel
6. Milpitas Historical Society –
7. Arts Commission – Commissioner Krommenhock
8. Alviso Adobe Sub-committee (Commissioner Gill, McGuire, Munzel)

XIII. Future Agenda Items

XIV. Adjournment